

I.N.P.S SCHOOL PORTAL

User Guide

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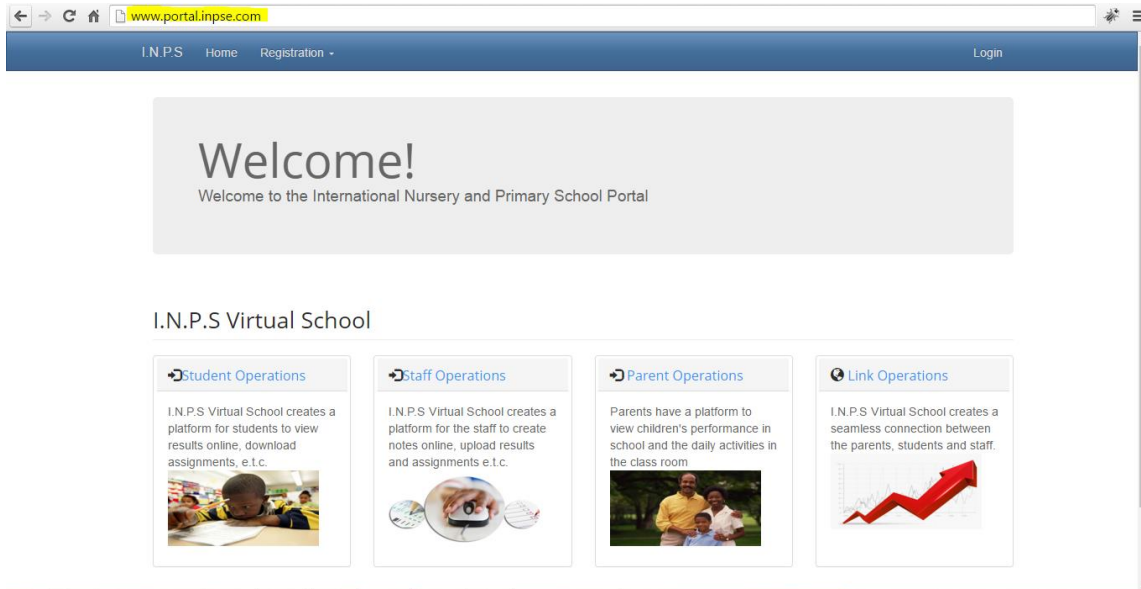
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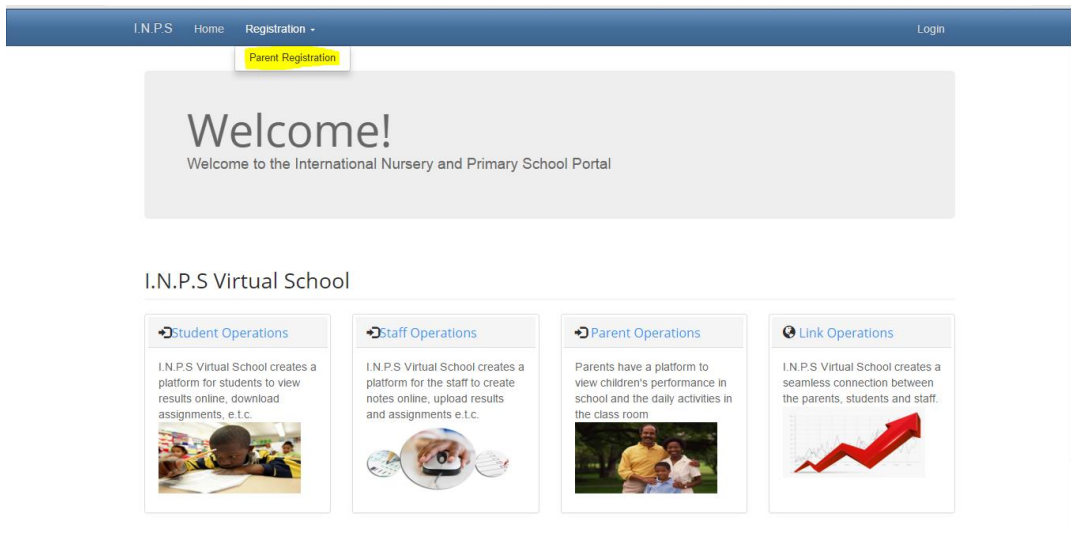
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Quick User Guide

1. Open up the School Portal Application in your browser using the link **www.portal.inpse.com**



2. Click on the 'Registration' dropdown menu and select 'Parent Registration'.



3. The screenshots below shows the parent registration page. Please fill the information correctly and click on the 'Save' button.

I.N.P.S Home Registration -
Login

Instruction

Enter correct information only and ensure that you do not spell your names wrongly.
Some information entered on this page are editable

Personal Information

Title*

Firstname*

Lastname*

Othernames*

Mobile Number*

Contact Address*

Date of birth*

Gender*

Country*

State*

L.G.A*

Email Address

Occupation

Health Information

Genotype*


BloodGroup*

Disability*

Upload Passport

Passport

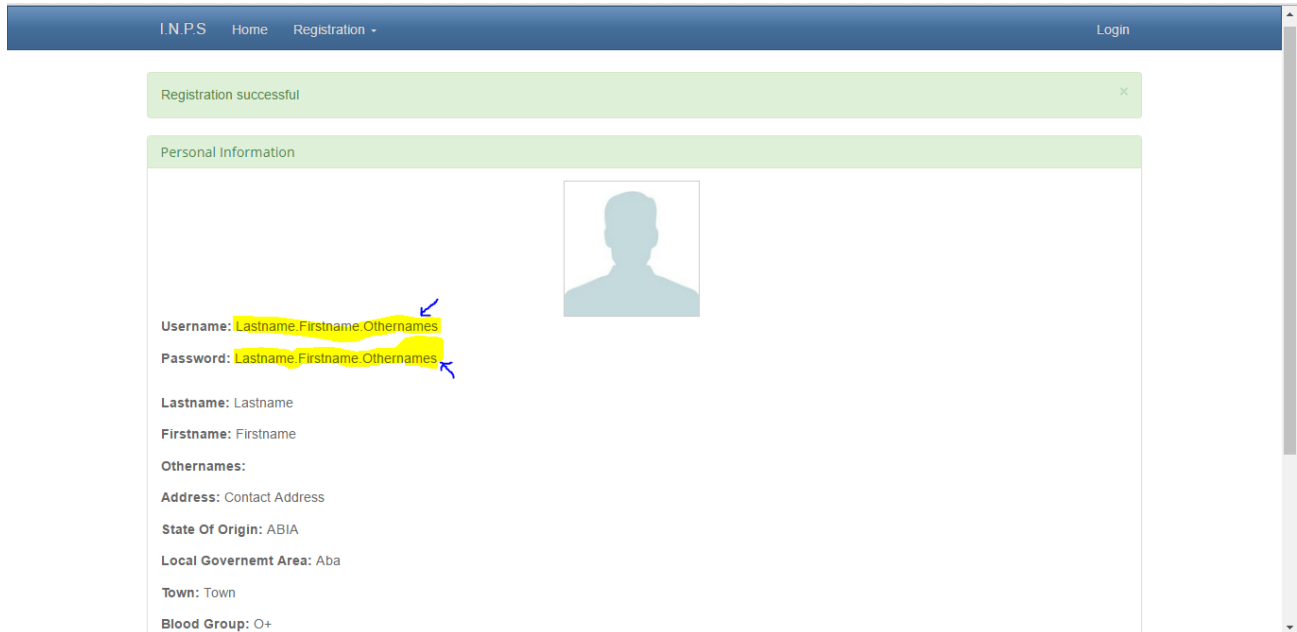
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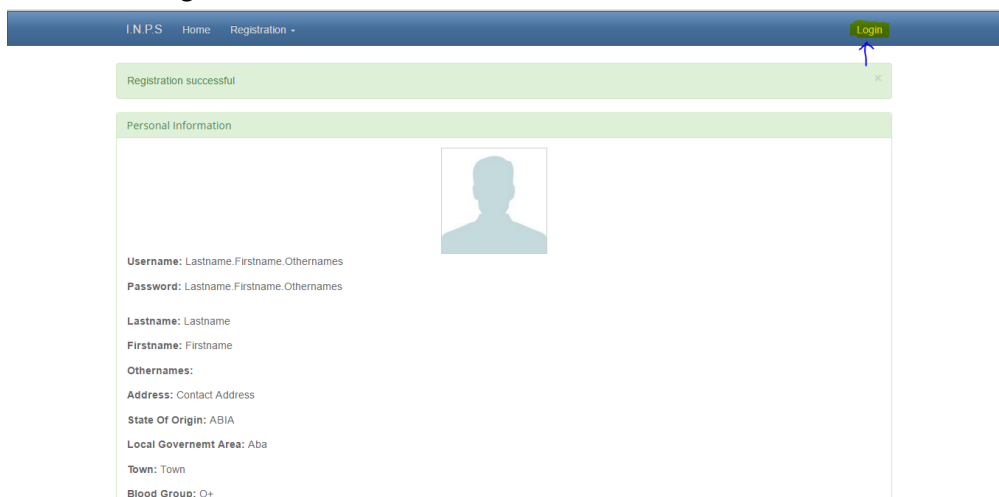
Call 08101776679
Page 4

- A successful registration page with basic information entered will be displayed.

NOTE: A default username and password will be displayed. Store username and password safely and change the username and password after your first login.



- Click on the Login Button.



6. Enter your default username and password and click on **'Sign In'** button

7. Click on the **'Child Section'** dropdown and click on the **'Add Child'** link to add your child.

8. Fill in the registration number sent to you in the text message correctly and click on **'Add'** button.

NOTE: To add another child, please enter the child's registration number.

9. To view and edit your child's detail click on the **'View Children'** link in the **'Child Section'** dropdown.

10. To view results click on 'View Child's Result' link in the 'Child Section' dropdown. Select the appropriate fields and click on 'Display Children' button.

11. Click on the term of your choice to view results.

| Subject | CA 1 | CA 2 | Exam | Total | Remark |
|-------------------------------|------|------|------|-------|-----------|
| ENGLISH | 29 | 30 | 38 | 97 | EXCELLENT |
| IGBO LANGUAGE | 26 | 26 | 32 | 84 | EXCELLENT |
| MATHEMATICS | 30 | 26 | 40 | 96 | EXCELLENT |
| AGRICULTURE/GARDENING | 26 | 30 | 40 | 96 | EXCELLENT |
| PRIMARY SCIENCE | 26 | 30 | 40 | 96 | EXCELLENT |
| CRAFT/HOME ECONOMICS | 30 | 30 | 40 | 100 | EXCELLENT |
| CHRISTIAN RELIGIOUS KNOWLEDGE | 30 | 26 | 36 | 92 | EXCELLENT |
| SOCIAL STUDIES | 30 | 28 | 35 | 93 | EXCELLENT |
| HEALTH AND PHYSICAL EDUCATION | 30 | 30 | 36 | 96 | EXCELLENT |
| WRITING | 28 | 29 | 30 | 87 | EXCELLENT |
| CIVIC EDUCATION | 30 | 30 | 40 | 100 | EXCELLENT |
| CULTURAL AND CREATIVE ART | 30 | 28 | 40 | 98 | EXCELLENT |

Please call 08101776679 for more enquiry.